

Nrityajyoti Dance Academy

Policies and Procedures

Please read the following guidelines carefully

A> TUITION GUIDELINES

Tuition is due on or by the 10th of every month.

Tuition is non-refundable. The monthly fee remains the same regardless of the number of classes in any given month. Most months have 4 classes, sometimes there will be 5, sometimes 3.

There are no refunds given for missed classes, due to bad weather or other student absences. All absences can be made up.

A \$5 late fee will be charged if payment is not made by the 10th.

B> PAYMENT OPTIONS

Cash or check payable directly to Rinku B. Das. Please write student's name, class, and month in memo.

CHECKS CAN BE MAILED to: RINKU B DAS, 1 ENZO COURT, DURHAM, NC 27713.

C> DRESS CODE

A proper appearance is essential to a successful learning experience in dance. This allows the students to feel more like a dancer and realize how special dance class time can be.

Kathak

Dancers must wear appropriate dance clothes to class. Students are encouraged to wear traditional Indian tops with tights or churidaar as bottoms. Notebook and ghungroos must be brought to every class.

Indian Contemporary

Comfortable clothes allowing suitable range of motion.

Hair

Hair needs to be tied back securely during class.

D> STAGE PERFORMANCE ELIGIBILITY

Many stage performance opportunities will be available for the students. Eligibility for stage performance will be at the teacher's discretion. Typically, beginner students with no prior dance experience require 6 months of regular class attendance. Students with past dance training may become eligible after 3 months.

E> SCHEDULED BREAKS

There will be no classes on the following dates:

June 1st to July 31st 2013 (Summer Break)

December 24th – January 5th (Winter Holiday Break)

F> INCLEMENT WEATHER

In the event of inclement weather, please check the website:

<http://www.worldinmotiondance.com/>

G> ILLNESS:

In the event of a student falling ill, please keep them home from class in order to reduce the chance of spreading the illness. Please notify the school immediately about any unexpected absences.

WORD OF THANKS

Thank you for taking the time to read this information. I cannot stress the importance of dancers and parents keeping the lines of communication open.

Signature of the Student/Guardian

Date